



RA No:

Authorized By:

Date:

## RETURNS & EXCHANGES

92 McEwan Road Heidelberg Victoria 3081

Ph: 03 9489 2900

**Important:** All returns must be accompanied by a Return Authority Number; contact [returns@rodneymark.com.au](mailto:returns@rodneymark.com.au) via email to obtain this.

Company Name:		
Employee Name:	Contact:	
Delivery Address:		

DESCRIPTION OF GARMENTS RETURNED					INVOICE#	
STYLE	DESCRIPTION	COLOUR	QTY	SIZE	EMBROIDERY	REASON FOR RETURN

DESCRIPTION OF REPLACEMENT GARMENTS						
STYLE	DESCRIPTION	COLOUR	QTY	SIZE	EMBROIDERY	Status

**PLEASE NOTE:**

To facilitate the replacement, kindly attach a copy of relevant invoice to the goods being returned.

All returns must be in its original packaging and in resealable condition including all appropriate labelling attached.

Claims for damaged goods & returns will only be recognised if made within 14 days from invoice date

Customer will be responsible for all return freight unless received in damaged or wrongly supplied by Rodney Mark.

All returns will incur 10% restocking fee or handling cost.